Dear Chief Editor,

To
The Chief Editor
Journal of Nepal Health Research Council
NHRC Building, P.O. Box 7626
Ramshah Path, Kathmandu, Nepal.

Subject: Submission of manuscript of “Title of the Article”

Dear Chief Editor,

I’m [Type your Full Name], [on behalf of my co-authors], I wish to submit a manuscript of an [original article/case report/review article], “[Title of the Article]” for consideration for publication in the Journal of Nepal Health Research Council. This article [mention the importance of this article, like why do you think this article is suitable for the publication what new things it adds to the existing literature and so on and mention potential benefit to the reader].

There are
- No. of Figures/Images
- No. of Table
- Other related info if any

Following are the documents attached herewith
- Authorship
- Declaration
- Manuscript “Title of the Article”
- Ethical approval letter

Above document has been submitted in electronic and paper version (by post) to the JNHRC. If you have any questions or queries, you can write me at my email or call me at my phone number given below.

Please, acknowledge the received of this article to my email or contact address. Hoping for your kind co-operation in this regards.

Sincerely yours,

Name: Full Name
Affiliation: Designation and your affiliation
Postal Address: Complete address for effective communication
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